

No.A.22015/2026/DP&AR/CC2
GOVERNMENT OF PUDUCHERRY
DEPARTMENT OF PERSONNEL AND ADMINISTRATIVE REFORMS
(PERSONNEL WING)

* * *

Puducherry, dated 29.10.2026

I.D. Note

Sub: DP&AR – Utilization of the services of Drivers who are not assigned driving duties due to non-availability of vehicles in the Government Departments, Offices, Public Sector Undertakings, Societies and Institutions – Particulars – Called for –Reg.

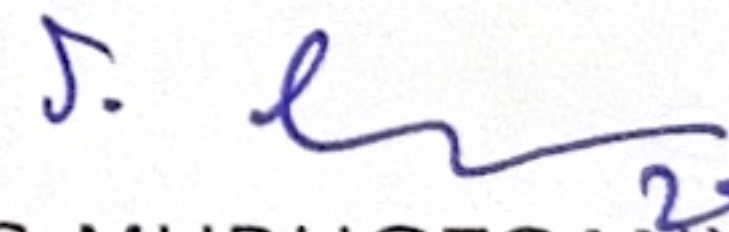
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It is informed that the Hon'ble Lieutenant Governor, Puducherry, has directed that the services of Drivers working in Government Departments, Offices, Public Sector Undertaking, Autonomous Body/Corporation /Society/Board and Institution, who are not assigned driving duties due to the non-availability of vehicles, shall be utilised in such other Departments where their services are required.

2. In this regard, all the Commissioners-cum-Secretaries /Secretaries are requested to arrange to furnish the aforesaid particulars of such Drivers working in the Government Departments, Public Sector Undertakings, Autonomous Bodies/Corporations /Societies/Boards and Institutions in the prescribed format enclosed as an Annexure to this I.D. Note. In case, where no such Drivers are available, a "**Nil**" report shall be furnished. It may also be noted that Department wise consolidated report may be sent instead of sending information in a piecemeal manner.

3. The matter may be treated as "**MOST URGENT**", and the requisite particulars may be furnished to this Department on or before 10.11.2026 and a soft copy of the same may be sent to the email [I.D. usgad@py.gov.in](mailto:I.D.usgad@py.gov.in).

//BY ORDER//


(S.MURUGESAN)

UNDER SECRETARY TO GOVT.(PERSONNEL)

Encl: as above.

To

1. The Development Commissioner/Commissioners-cum-Secretaries/ Secretaries, Puducherry.
2. The Private Secretary to the Lieutenant Governor, Puducherry.
3. The Private Secretary to the Chief Secretary, Puducherry.

Copy to:-

1. All Heads of Departments/Offices.
2. The Collector, Puducherry/Karaikal.
3. The Regional Administrator, Mahe/Yanam.
4. The Head of all Autonomous Bodies/Corporations /Societies/Boards Undertakings of Government of Puducherry.

ANNEXURE to the I.D.Note No.A.22015/2026/DP&AR/CC2 dated 29.10.2026

Name of the Department, Office/Public Sector Undertakings/
Autonomous Bodies/Corporations /Society/Board /Institution :

Sl. No.	Sanctioned strength of Drivers	No. of Office Vehicles	No. of Drivers at present working with name and designation	No. of roadworthy vehicles available at present with registration No.	Name of the Driver attached with the roadworthy vehicle	Name of the Driver not attached to any vehicle	Details of Drivers whose services are placed to any other office from the drivers in the previous column	No. of outsourced vehicles
1	2	3	4	5	6	7	8	9

Signature of the Head of Office./Dept.
Seal